

ACTIVE/GUARD RESERVE (AGR)
Vacancy Announcement 26-009
(For AL ARNG Enlisted Only)

G-1 Systems Integration Branch (SIB) – #6 Human Resources Sergeant
MOS: 42A30

PARA/L06IN 204-12 - Position Number 06248169

JFHQ-DCSPER/G-1 - Montgomery, AL

OPENING DATE: 6 December 2025

CLOSING DATE: 6 January 2026

Open to members of the Alabama Army National Guard Rank **SGT- SSG**. Applicants must have or be eligible to obtain a secret security clearance. Any MOS may apply but you will be required to complete required to become qualified as a 42A.

Duty Position Job Description/Criteria:

Responsible for data quality and maintenance of personnel databases and applications assigned to the DCSPER. Executes all CRM tickets in IPPS-A and forwards all needed cases to a higher echelon to be resolved. Maintains the state CRM tracker to monitor and stay updated on all CRM tickets for AL ARNG Soldiers. Operates and manages field personnel information systems, trains, and assists system users and monitors system activities. Monitors, reviews, and approves access requests for G1 systems, including iPERMS, DPRO, SRB, IPPS-A, Power BI and RCAS. Prepares and maintains Soldier personnel records through digital applications across the Army HR spectrum while executing and monitoring automated interfaces with all automated systems and troubleshoots IPPS-A and DEERS errors. Serves as SIB NCO during scheduled Soldier Readiness Processing (SRP) events to aid the DCSPER/G1 in reporting and validating Soldiers and units for deployments. Perform additional duties or administrative tasks assigned by the supervisor or section chief.

Special Requirements: Must have documented experience in personnel service support and a working knowledge of the following:

- Integrated Personnel and Pay System – Army (IPPS-A)
- Interactive Personnel Electronic Records Management System (IPERMS).
- Directors Personnel Readiness Overview (DPRO).
- Installation Support Modules (ISM)
- Personnel Strength Management.
- Reserve Component Automation System (RCAS).
- Army Human Resource Command (HRC)
- Vast knowledge of Army Regulations, National Guard Regulations, and State Regulations, pertaining to Strength Accounting, Personnel Readiness and Human Resources.

Forward the following documents to the below contact by closing date, if interested in interviewing:

1. Form NGB 34-1.
2. Copy of MEDPROS IMR Report.

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3. A current height/weight statement from Commander, which includes your height/weight. Also, if you exceed the MAW, you must submit a DA Form 5500/5501, Body Fat Content Worksheet.
4. Soldier Record Brief (SRB).
5. Copy of DD Form 214s.
6. Current DA 5016 (RPAM Statement).
7. Memo from MACOM AO acknowledging your interest in the position.
8. If currently in stabilization, a G1 approval memo to waive that stabilization must be included.
9. Copy of current DA Form 705 (ACFT/AFT Scorecard) with last two record ACFTs/AFTs.
10. Favorable Action Statement: This document must be signed by your Commander or their designated representative within the last 30 days, identifying that the servicemember is not under current suspension of favorable personnel action.
11. Memorandum from your unit of assignment stating that you have or can obtain a government travel card and that the Soldier is in a current "Good standing".
12. Provide DA 1059s showing completion of NCOES.

Application packet must be received NLT COB on 6 January 2026. Please email packet to SFC Stayce Montgomery, stayce.e.montgomery.mil@army.mil. Any questions concerning this announcement contact SFC Montgomery, at the above email or call 334-271-7468.

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN RETURN OF APPLICATION WITHOUT ACTION. INCOMPLETE APPLICATION PACKETS WILL NOT BE PROCESSED. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE PROCESSED.